

STATE OF ALABAMA

Information Technology Policy

Policy 1200-00_Rev A: Digital Government

The diffusion of broadband and Internet technologies has opened new avenues of service delivery in a trusted environment. The State of Alabama recognizes the need to enhance its service delivery to all citizens by continuing the expansion of its digital government program. Citizens should expect to conduct state business and receive state services in a convenient and reliable manner.

OBJECTIVE:

Establish a shared policy and standards-based vision for the development of digital government services within the State of Alabama.

SCOPE:

This policy applies to all Executive Branch agencies, boards and commissions that use the primary alabama.gov or secondary state.al.us domain names.

RESPONSIBILITIES:

Information Services Division (ISD) shall:

- Establish a shared vision for digital government statewide
- Develop and manage a central contract for digital government services requiring merchant services
- Provide web development as a service to any requesting agency
- Establish policies and standards to enhance the cooperation and collaboration of agency digital government systems and to meet best practices
- Develop standard domain naming conventions for agency web sites and email domain names
- ISD on behalf of the Governor's Office is responsible for the registration of all primary .gov, secondary state.al.us, or alabama.gov URL names
- Provide the primary host Domain Name System (DNS) for all state websites

Agency Management, Information Technology Organization shall:

- Use the statewide contract established for digital government merchant services
- Use ISD web development services (if available) when internal agency services are not available
- Adhere to established policies and standards

ENFORCEMENT:**Authority**

State of Alabama Code, Acts 1973, No. 1299, Section 41-4-220 through 41-4-224

State of Alabama Code, Acts 1990, No. 90-553, Section 41-4-280 through 41-4-293

Reporting

Report policy non-compliance to the Chief Information Officer (CIO), agency management, or as outlined in the applicable information security policy, standard, or procedure.

Non-Compliance

The CIO reserves the right to hold or deny an agency's purchasing requests, contract approvals and personnel actions until such time an agency complies fully or partially with this policy.

The CIO reserves the right to restrict an agency website to the state's intranet only.

The CIO reserves the right to cancel an agency domain name registration that does not conform to standards.

ADDITIONAL INFORMATION:

DEFINITIONS: Refer to Information Technology Dictionary

http://isd.alabama.gov/policy/IT_Dictionary.pdf

Signed by Jim Burns, Chief Information Officer

DOCUMENT HISTORY:

Version	Release Date	Comments
Original	9/22/2006	
Rev A	7/21/2008	Expanded Scope to include state.al.us domain; added domain name registration responsibility from policy 1220-00; added reporting requirements to Enforcement; reformatted entire document.